## Joint Arrangement for Sharing of Information Exchanged in Confidence

The following procedures set forth the arrangement (Joint Arrangement) agreed upon between the American Institute in Taiwan (AIT) and the Taipei Economic and Cultural Representative Office in the United States (TECRO) for the marking, handling, storage, and distribution of documents exchanged between these parties during the negotiation of a Memorandum of Understanding (MOU) Concerning Cooperation in Trade in Textiles and Apparel Goods. The Joint Arrangement shall remain in effect after the conclusion of these negotiations, unless modified or terminated by joint agreement of the Parties.

- A. <u>Information to be Held in Confidence</u>. The following procedures shall apply to information exchanged in confidence (IEC) during the course of these negotiations. Such information will be held in confidence and shall include but not be limited to, the negotiating texts, proposals of either Party, accompanying explanatory material and such other information as is provided in confidence.
- B. <u>Access.</u> Each Party shall restrict access to IEC to persons who have an established need to know such information and where such access is required for the performance of their official duties.
- C. <u>Marking</u>. IEC should be marked so as to indicate that it has been provided in confidence.
- D. <u>Storage</u>. IEC shall be stored in such a manner as to prevent unauthorized access. When internal building security by a Party is provided, such information may be stored in unlocked receptacles, such as desks and file cabinets. When internal building security by a Party is not provided, locked rooms or buildings provide adequate security.
- E. <u>Transmission</u>. Transmission of IEC between a Party's personnel shall be by means reasonably designed to preclude dissemination or distribution to unauthorized individuals. This information may be transmitted through non-secure means, such as unclassified facsimile or e-mail.
- F. <u>Automated Information Systems.</u> IEC may be processed and stored on an unclassified computer network provided access is restricted to authorized personnel described in Paragraph B.
- G. <u>Duration of Protection</u>. Information exchanged under this Joint Arrangement shall be protected for a period commencing with the date of agreement between AIT and TECRO on this Joint Arrangement until 1 year and 6 months after the date of the signing of the MOU.

Signed in Washington, D.C. on April, \$\footnote{\gamma}\$, 2008, in the English language.

Francis Liang
Director, Economic Division

**TECRO** 

Francis F. Ruzicka Director Trade and Commercial

Programs, AIT

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